



Johnson County Sheriff's Office Steps for Application



Navigate to the Johnson County Human Resources website, www.jocogov.org/, to begin the application process.

Click on the "Careers" tab at the top of the page:



This will take you to a page titled "Career Information". Click the link titled "Jobs Open to the Public".

Career Information

Welcome to the Johnson County Jobs Page!

A career with Johnson County Government is more than just a job, it is an opportunity to serve fellow residents across our beautiful County. Johnson County Government is a great place to work. We offer wonderful benefits, retirement plans, wellness incentives, a great organizational culture, and much more. There are many job opportunities available in a variety of fields. Come start your career with us!

- [Jobs Open to County Employees Only](#)
- [Jobs Open to the Public](#)
- [Sheriff's Office Deputy Jobs](#)
- [Parks and Recreation Jobs](#)
- [Kansas Judicial Jobs](#)

At this point you should see a page with all the county jobs available. You can scroll down to find the listing for “Deputy Sheriff” or “Civilian Specialist” or you can use the search functions at the top of the listings. Click on the job title you want to apply for. If you can’t find a listing for Deputy Sheriff or Civilian Specialist that means those positions are not available at this time.

Jobs Open to the Public

JOHNSON COUNTY KANSAS

Job Search View All Jobs Create Account Login Help

View Jobs Search Tabs Search Again

Quick Job Search Advanced Job Search Results

Displaying 1 - 25 of 34 10 25 50 100 per page

JOB TITLE	LOCATION	DATE OPENED	ORGANIZATIONAL UNIT	REQ. #	ACTIONS
★ Mental Health Nurse (Registered Nurse - RN)	Mental Health - Shawnee, KS, US 66203	2/13/2017	MNH-Medical Services	903202.E.Registered Nurse- RN.21	
★ On Call Mental Health Registered Nurse- RN	Johnson County KS, US Mental Health - Olathe Olathe, KS, US 66061 (Primary)	2/13/2017	MNH-Medical Services	903203.N.Registered Nurse- RN.7	
★ Network Communication Analyst III	Johnson County Courthouse Olathe, KS, US 66061 (Primary) Johnson County KS, US	10/17/2016	JIM-Administration and Development	901062.E.Network Communication Analyst III.2	
Sr. Learning & Development Specialist	Johnson County Administration Building Olathe,	2/23/2017	HRD-HR Services	2326.E.Specialist VIII.12	

Scroll Bar

After clicking on the link it should take you to a “Job Details” page. At the bottom of the details there will be an “Apply to this Job” button. Click the button.

- must not have had a felony conviction or its equivalent under the Uniform Code of Military Justice
- Must possess a high school diploma or GED certificate
- Must be a United States Citizen
- Valid Driver’s License with an acceptable record
- For more detailed requirements, visit [Minimum Requirements](#)

Driving Status Primary (25% or more)

Category Law and Public Safety

[Apply to this Job](#)

^ Top of Page

**** Please note, when navigating to new pages you might have to scroll up to see the information.****
If you are a first time user, please create a new account. If you are a returning user, please login using your user e-mail and password.

Login

First Time User ?

Submit a Résumé/CV Profile first! Along with maintaining an up-to-date Résumé/CV, you can also build an extensive Skills Profile that will increase your value to recruiters searching for a specific skill set, create Job Search Agents that will do the searching for you and much more.

JOHNSON COUNTY KANSAS EMPLOYEES - PLEASE LOG-IN USING YOUR CURRENT JOCOGOV EMAIL. DO NOT CREATE A NEW ACCOUNT.

Create new account

Returning User

Have you already completed a Résumé Profile? If so, please login to access your information to submit your Résumé to a job.

User E-mail

Password

E-mail and password are case sensitive.

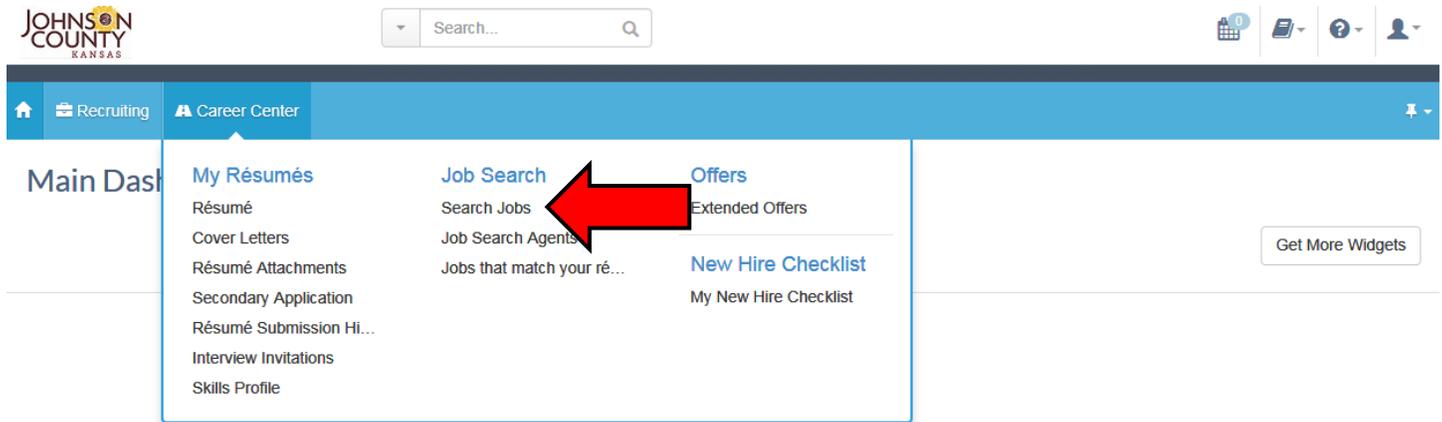
✓ Login

[Forgot your password?](#)

After creating your account, or logging in, you should be directed to a page that looks like the one below. Click on the "Career Center" tab.

The screenshot shows the Johnson County Kansas website dashboard. At the top, there is a navigation bar with the Johnson County Kansas logo on the left, a search bar in the center, and utility icons on the right. Below the navigation bar, there are two tabs: 'Recruiting' and 'Career Center'. A red arrow points to the 'Career Center' tab. The main content area shows 'Main Dashboard' and a 'Get More Widgets' button.

After clicking on the “Career Center” tab you should receive a drop-down. In the middle of that drop-down, under the “Job Search” heading, click “Search Jobs”.



That will take you to a “Quick Job Search” page. Towards the bottom of the page, in the “Category” section, highlight the “Law and Public Safety” listing by clicking on it, and then hit the “Search” button.

Government of Johnson County, Kansas
Welcome to the Johnson County Career Center

Quick Job Search

Quick Job Search [Advanced Job Search](#) [View All Jobs](#) [My Job Search Agents](#)

Keywords

With ALL of the following

With at LEAST ONE of the following

With this EXACT PHRASE

WITHOUT the following

Location

- Anywhere in United States of America [32]
- Anywhere in Kansas, US [32]
- US - KS - Leawood [1]
- US - KS - Lenexa [4]
- US - KS - Mission [1]
- US - KS - New Century [4]

Category

- Engineering, Transportation, and Infrastructure [3]
- Facilities, Trade, and Custodial [4]
- Health, Welfare, and Social Services [14]
- Law and Public Safety [3]**
- Management, Administrative, Technology, and Financial Services [9]
- Recreation and Culture [3]

This will bring you to a “Results” page that will list all the jobs listed in “Law and Public Safety”. Click on the job you are interested in.

Results

Search Again

Quick Job Search Advanced Job Search **Results** My Job Search Agents

Want to Share This Search?

[Click Here](#)

< < 1 > >

Displaying 1 - 3 of 3 10 **25** 50 100 per page

JOB TITLE	LOCATION	DATE OPENED	ORGANIZATIONAL UNIT	REQ. #	INTERNAL ONLY	ACTIONS
Protection Order Victim Advocate	Johnson County Courthouse Olathe, KS, US 66061 (Primary) Johnson County KS, US	2/23/2017	DAT-Victim Assistance	5010.N.Advocate.3	No	
Deputy Sheriff	Johnson County KS, US Sheriff's Department Olathe, KS, US 66061 (Primary)	2/14/2017	SHR-Public Safety	4175.N.Deputy Sheriff	No	
Corrections Supervisor I	Corrections - Adult Residential Centers New Century, KS, US 66031 (Primary) Johnson County KS, US	2/2/2017	COR-Adult Residential Center	905110.N.Corrections Supervisor I.4	No	

After clicking on the job you prefer, it will take you to a “Job Details” page with information on the job you have selected. After reviewing the information, if you want to apply for the position scroll to the bottom of the page and click the “Apply to this Job” button.

... and the Correctional Center.

Johnson County offers an excellent compensation and benefits package including health, dental, vision, life insurance, vacation and sick leave, short-term disability, Kansas Public Employees Retirement System, 457(b) deferred compensation, 401(a) supplemental retirement, wellness programs, and flexible spending accounts.

Position Summary:

The Deputy Sheriff is responsible for the prevention or detection of crime and the enforcement of criminal or traffic laws of the State of Kansas or any municipality thereof through means of effective communication, concise and factual written reports and testimony in administrative and judicial proceedings.

Job Requirements

Position Requirements:

- Must be at least 21 years old at the time of appointment
- Must not have had a felony conviction or its equivalent under the Uniform Code of Military Justice
- Must possess a high school diploma or GED certificate
- Must be a United States Citizen
- Valid Driver's License with an acceptable record
- For more detailed requirements, visit [Minimum Requirements](#)

Driving Status Primary (25% or more)
Category Law and Public Safety
Hiring Manager Wade, Lieutenant (Lieutenant - Sheriff)
Recruiter House HRD, Tamiko (Specialist VIII - Human Resources)

[Apply to this Job](#)

This will take you to initial application pages. Fill out all the pertinent information on the pages and then hit the “Next” button at the bottom of each page to continue. There will be several pages and several steps during this step.

On the “Skills Profile” section (Step 5), click on the different headings on the left side of the page to navigate through the different skills you may possess and check all the skills that may be applicable.

Job Application Deputy Sheriff - (4175.N.Deputy Sheriff)

Step 1
Résumé Profile Creation

Step 2
Screening Questionnaire

Step 3
Cover Letters

Step 4
Diversity Information (optional; has no bearing on employment decisions)

Step 5
Skills Profile

Step 6
Preview

(This step is OPTIONAL)

- Accounting/Financial (12)
- Administrative/Clerical (15)
- Communication (5)
- Customer Service (3)
- Engineering and Infrastructure (7)
- Health, Welfare, and Social Services (12)
- Human Resources (8)
- Information Technology (20)
- Management/Supervision (5)
- Marketing (13)
- Professional Services (6)
- Property Appraisal (3)
- Public Administration (5)
- Public Safety (7)
- Recreation and Culture (6)
- Trade and Facilities (15)

SKILL NAME	SKILL LEVEL *	SKILL USAGE *	SKILL LAST USED *	APPROVED DATE
<input type="checkbox"/> Accounts Payable	N/A	N/A	N/A	N/A
<input type="checkbox"/> Accounts Receivable	N/A	N/A	N/A	N/A
<input type="checkbox"/> Advanced Accounting Methodology	N/A	N/A	N/A	N/A
<input type="checkbox"/> Advanced Math	N/A	N/A	N/A	N/A
<input type="checkbox"/> Analytical Skills	N/A	N/A	N/A	N/A
<input type="checkbox"/> Budget Coordination	N/A	N/A	N/A	N/A
<input type="checkbox"/> Budget-Related Skills, Forecasting, Modeling	N/A	N/A	N/A	N/A
<input type="checkbox"/> Payroll	N/A	N/A	N/A	N/A
<input type="checkbox"/> Purchasing	N/A	N/A	N/A	N/A
<input type="checkbox"/> Reconciliation	N/A	N/A	N/A	N/A
<input type="checkbox"/> Statistics	N/A	N/A	N/A	N/A
<input type="checkbox"/> Vendor Management/Relations	N/A	N/A	N/A	N/A

Jump to Bottom

◀ Previous Next ▶ Finish Later Skip Step Cancel

After completing the first five steps, it will bring you to “Step 6” which is a “Preview” of the responses you have submitted. Please review this page to make sure all the information is correct. If it is not correct, click the “Previous” button at the bottom of the page until you get to the step or page where you need to make a correction. Make the correction and then navigate back to “Step 6”. If all the information looks correct, click the “Finish” button.

After hitting the “Finish” button, the system will generate an email to the email address you have provided giving you further instructions. If you do not receive an email, please check your “Spam” folder or set your email server to accept emails from Johnson County, KS <jocogov@hrsmart.com>. Please review the email.

At some point in the future you will receive additional emails with instructions on how to continue on in the process if you have met all the minimum qualifications. If you have any questions or problems please call 913-715-5511 or toll free at 1-866-262-3744.